

## **Recommendations of EMWIS National information seminar Amman (Jordan), 16 May 2007**

EMWIS Jordan National Focal Point (NFP) Workshop was conducted in Amman at the Bristol Hotel, in May 16th, 2007. Several partners and interested organizations attended this workshop that aimed at the following objectives:

1. Get familiar with the themes of the new web portal ([www.emwis-jo.org](http://www.emwis-jo.org));
2. Focus on the themes and understand their content;
3. Provide comments and recommendations on how to develop the content; and
4. Discuss information exchange mechanism and get recommendations and back forward.

The participants were requested to make recommendations regarding the future of EMWIS NFP operation in Jordan. Hereafter the recommendations agreed at the end of the seminar:

### **1. Establish Partnerships between EMWIS NFP and involved parties**

EMWIS NFP should sign formal agreement with stakeholders and involved parties after presenting its draft to directors of the concerned institutions. –It should include clear messages about the objectives and common benefits for the involvement of water sector institutions. This agreement should serve to help partners adopt the EMWIS NFP website and institutionalize it. The partner institutions should assign a staff member to update/insert information about their institution in EMWIS NFP portal.

### **2. Establish a management Committee**

Establish a management committee to ensure the development and update of EMWIS NFP portall. The committee will consist of representatives nominated by the partner / data providers. It should meet regularly like every three months to discuss the achievements and develop action plans for the future and monitor progress and achievements. It should Develop and apply procedures to ensure continuity of updating and follow up on data/information. It should also identify the role of each party in updating data, the policy to be adopted for it, and develop criteria and procedures for quality data verification.

### **3. Coordinators for data collection and quality verification**

Nominate a coordinator for a each party to collect, supervise and manage the data to be provided and / or entered to EMWIS website and who would also be responsible for employees awareness for EMWIS. The team of coordinators should be trained. Coordinators could also be assigned on specific themes;

### **4. Web portal access and privileges**

Give each partner (water sector information provider and/or user) access to the content management system of the site with certain privileges to add their related documents;  
Each section of the web portal should be managed / updated by only one entity (organization), the EMWIS NFP should monitor and validate their input

Unité Technique du SEMIDE

EMWIS Technical Unit



Provide free access to all users anytime

## **5. Sharing and exchange of Data**

- The partners/data providers should manage directly their own workspace on the EMWIS NFP web site. Alternatively, they can provide EMWIS NFP team with reports, training, projects, etc., in digital format, e.g. on quarterly basis.
- The (digital) libraries of partner institutions should be linked to EMWIS NFP website..

## **6. Promoting the web portal**

- EMWIS must be promoted more properly to be exposed to the public community. The web portal should be advertised and promoted through media, universities, Ministry of Education, etc... The URL of the web portal should be sent to relevant institutions in the water sector in order to be added in their website.

More workshops should be organised to inform water sector and environment users/providers by this web portal;

A newsletter about the site can be distributed to the involved institutions;

Working language French and English

